

TOWN OF STAMFORD, VERMONT
— Chartered 1753 —

STAMFORD COMMUNITY LIBRARY BOARD OF TRUSTEES

Minutes of May 12, 2021

Members present: Caroline Burch, Rebecca Gamari, Linda Rodovick, Tyna Senecal, Danielle Smith

The meeting was called to order at 5:08 p.m.

Linda Rodovick officially welcomed Rebecca Gamari to the board. We are excited to have her with us!

The minutes of April 6th were approved (TS made a motion, seconded by CB 5 ayes, 0 nays)

TREASURER'S REPORT:

The treasurer's report was not available at this time. Tyna asked if an invoice for the shelving had been sent. Smith noted that the delivery form we received said one would follow, but we have yet to receive it.

LIBRARY REPORT:

Three Chromebooks were purchased with the technology grant money we received and the librarian's computer has been wired for internet use. Board members questioned if it made sense to purchase an extended warranty for the laptops. Smith noted that computers already have an existing one-year warranty, but if we were worried about them being damaged because of heavy use, an extended warranty might be best.

As we continue to accumulate more items for lending beyond books, we need to draft a lending policy specific to those items. This is especially important before lending out costly items like computers and snowshoes. For items such as these, we discussed things like having an age limit, a short lending period (like we currently have for museum passes) and a full replacement cost fee for anything not returned within two weeks. We will draft an official policy and require signature before lending.

PROGRAMMING:

There was a lot of discussion about the summer camp grant that Helen Field and Clay Zeller-Townsend applied for and our roles/responsibilities. Some of the concerns discussed were:

- budgeting and the need for information for the state's year-end annual report,
- Current format: seems too much like a school day and may turn kids away
- Half day option for younger kids?
- library role in day to day
- Do positions need to be posted?

Caroline said she would share some of these concerns with Helen upon learning if the grant was awarded.

OTHER: Tyna said Lori brought up the idea of closing the library at 7 when the town office closes. All members agreed that it made sense to always have two people in the building for safety reasons. Smith noted that patron visits between the hours of 7 and 8 were generally some of the lowest.

We have decided to prioritize getting the outer wall shelving done first in an effort to get the books back on the shelves as quickly as possible. Heavy weeding is needed, as we have reduced our collection space with our new shelves and want to prioritize maintaining a library of items that circulate.

Narcan training: Board members would like both Jen and Danielle trained to use Narcan. We all feel it is important that we never become complacent in thinking an overdose will not happen in our small town. This is something nearly all larger libraries/companies now require training for. Danielle will speak with her friend that offers this training.

*The next meeting is scheduled for June 10th, 2021 at 5:00 p.m.

*Motion to adjourn at 6:27 p.m. made by Burch, seconded by Gamari