

Stamford Community Library Trustees Meeting Minutes 5-9-24

Call to order at 5:00 p.m. by Linda Rodovick, chair
Present: Caroline Burch, Danielle Smith, Linda Rodovick

Minutes from the April 11, 2024 meeting were approved, Motion by Rodovick, seconded by Burch

Librarian's Report (on file)

Policy Updates

Rodovick wants to make sure we have up on the website as many policies as we have approved to date. Rodovick will compile recently approved policies for trustees to officially codify and date for the website, among them are

- ~ Bylaws
- ~ Rules of Library Use
- ~ Employee Information approved 2023
- ~ Library Assistant
- ~ Laptop policy approved 2021
- ~ COVID (will keep for future reference)

Further discussion warranted on the need for the following policies:

- ~ Community library use form
- ~ Animals in library
- ~ Narcan
- ~ Library exhibits

Rodovick noted we need a work session with all trustees to do final in-depth review and approval of entire policy book. Possibly June 27, July 11, July 18. Packets for review will be handed out ahead of time.
Smith reviewed some job descriptions and librarian evaluations to use as a basis for amending for our use.

New Window Seat

Burch contacted Mark Daigle. He will be in touch to understand project and take measurements.

The next meeting is scheduled for Thursday, June 13, at 5:00 p.m.

Burch motioned to adjourn, Rodovick seconded. Motion carried and meeting adjourned at 5:51 p.m.

Respectfully submitted,

Caroline Burch, secretary